

GFC CMLS - Status Change Form

Property Address :	Date : / /
Office Name :	Office ID :
Agent Name :	Phone #: () - Agent ID :
Listing # :	\$50 FINE FOR FAILURE TO REPORT CHANGES WITHIN 48 HOURS

Circle The Proper Status (Mode) And Fill In The Corresponding Boxes

<p>** CHANGE PRICE</p> <p>(REDC) -- Reduced Price (RAIS) -- Raised Price</p> <p>*(LP) \$ _____ New List Price</p>	<p>** (EXTD) -- Extend Expiration Date</p> <p>*(XD) / / New Expiration Date - MM/DD/YY</p> <p>Listings which have expired can only be placed "Back on the Market" by MLS staff within ten working days of a listing's expiration.</p>	<p>(SOLD) -- Sold <u>Never report a property listed For Sale as Rented.</u></p> <p>(RENT) -- Rented <u>Never report a property listed For Rent as Sold.</u></p> <p>*(CLD) / / Date Closed - MM/DD/YY</p> <p>*(OMD) / / Date Closed - MM/DD/YY</p> <p>*(SP) \$ _____ Sale/Rent Price</p> <p>*Sell/Rent Office ID</p> <p>*Sell/Rent Agent ID</p> <p style="text-align: center;"><u>FINANCE CODES</u></p> <table style="font-size: small;"> <tr><td>1 - FHA</td><td>9 - ASSUME CONV.</td></tr> <tr><td>2 - VA</td><td>10 - FHA ARM</td></tr> <tr><td>3 - FHVA</td><td>11 - PRIVATE</td></tr> <tr><td>4 - ASSUMPTION</td><td>12 - BOND</td></tr> <tr><td>5 - CONV. FIXED</td><td>13 - EXCHANGE OR TRADE</td></tr> <tr><td>6 - CASH</td><td>14 - CHFA</td></tr> <tr><td>7 - WITHHELD</td><td>15 - OTHER</td></tr> <tr><td>8 - CONV. ARM</td><td></td></tr> </table>	1 - FHA	9 - ASSUME CONV.	2 - VA	10 - FHA ARM	3 - FHVA	11 - PRIVATE	4 - ASSUMPTION	12 - BOND	5 - CONV. FIXED	13 - EXCHANGE OR TRADE	6 - CASH	14 - CHFA	7 - WITHHELD	15 - OTHER	8 - CONV. ARM	
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<p>(CTS) -- Continue to Show (Automatically changes to PENDING after 30 days) (A CTS listing will expire on the expiration date)</p> <p>*(PCD) / / Projected Closed Date - MM/DD/YY</p> <p>The Listing Remains In The Active Section. CTS listings must be changed to Pending Status within 48 hours of the fulfillment of all contingencies, failure to comply will result in a \$50 fine</p>	<p>(HUB) -- Hubbard Clause</p> <p>The Listing Remains In The Active Section</p>																	
<p>(PEND) -- Pending</p> <p>*(OMD) / / Off Market Date - MM/DD/YY</p> <p>*(PCD) / / Projected Closed Date - MM/DD/YY</p> <p>Listings must be reported as Pending no later than 48 hours after all contingencies have been fulfilled, Failure to comply will result in a \$50 fine. A listing must be reported as Pending before it can be reported as Sold or Rented.</p>	<p>(BOMK) -- Back On Market</p> <p>*BOM / / BOM Date - MM/DD/YY</p> <p>This does not apply to Expired Listings. BOMK is used to place Pending, CTS and Withdrawn listings Back On the Market. If a listing has "Expired" CMLS staff can reactivate it within 10 days of expiration</p>																	
<p>** (WITH) -- Withdrawn</p> <p>*(OMD) / / Off Market Date - MM/DD/YY</p> <p>Withdrawn is used for a listing's temporary removal from the MLS or in cases where the property is no longer to be marketed, but there is still a valid listing contract.</p>	<p>** (CANC) -- Canceled Contract</p> <p>*(OMD) / / Off Market Date - MM/DD/YY</p> <p>Cancel is used in cases where the Listing Contract has been voided and there is no longer a legal relationship between the Seller and the Broker.</p>	<p>(CHGL) -- Change Listing Attach Additional Information as Necessary</p> <p>Any change which does not involve a change in a listing's status (such as Remarks, number of BR's, Directions, FPL, etc.) are reported using this function. Refer to the appropriate Listing Input Sheet for field code names.</p>																

*Denotes Required Information **Indicates Seller Signature Required For Authorization

Off Market Date (OMD) -- is the date on which a "signed, sealed & delivered meeting of the minds" first occurred, normally the day on which a "Binder", "Offer to Purchase", or "Contract of Sale" was completed by all parties.

Projected Closed Date (PCD) - anticipated closing date for the listing

Closed Date (CLD) - this is the actual date the closing occurred.

Market Time (MT) - is the number of days between the "Listing Date" (LD) and the "Off Market Date" (OMD).

THE UNDERSIGNED, BEING OWNER(S) OF THE ABOVE PROPERTY, AUTHORIZE THESE CHANGES WHICH BECOME A PART OF THE ORIGINAL LISTING AGREEMENT.

Seller's Signature: _____ Date: / /

Address: _____

Seller's Signature: _____ Date: / /

Address: _____

* Broker/Sales Associate Signature: _____ Date: / /

A Broker or Sales Associate Signature is required for all Changes of Status

GFC CMLS STAFF CAN NOT PERFORM ANY STATUS CHANGE WITHOUT A PROPERLY EXECUTED COPY OF THIS FORM